



Out of Zone Enrolment Policy

Broulee Public School - Out of Zone Enrolment Policy is to be read in conjunction with Enrolment of Students in NSW Government Schools: A Summary and Consolidation of Policy.

The development and implementation of the Broulee Public School Local Zone Policy is consistent with the following directions:

- School local areas are determined by the Department of Education.
- Parents may seek to enrol their child in the school of their choice.
- Broulee Public School is required to set an enrolment number (ceiling) to cater for anticipated local demand and to seek to ensure that every eligible local child has a place at his or her local school if he or she chooses to attend it. Within the enrolment ceiling, a buffer will be determined to accommodate local students arriving throughout the year. The size of the buffer will be based on historical data, enrolment fluctuations and the number of families moving into or out of the area. Places in the buffer are not to be offered to non-local students.
- The primary criteria for acceptance of non-local enrolments will include the availability of appropriate staff and permanent classroom accommodation. No additional accommodation (permanent or demountable) will be provided to cater for increased enrolments resulting from non-local placements.
- Broulee Public School will establish a Placement Panel to consider and make recommendations on all non-local enrolment applications. The composition of the panel will include at least one staff member, other than the Principal, and one school community member nominated by the school's parent organisation. The Principal, who will have a casting vote, will chair the panel.
- The decisions made by the Placement Panel must be made within the context of the agreed enrolment ceiling and the buffer retained for local students arriving later in the year. The panel will only consider matters presented on the application form. All panel meeting minutes should be recorded.
- Parents have the right to appeal the decision of the Placement Panel. The purpose of the appeal is to determine whether the stated criteria have been applied fairly. Appeals should be in writing to the Principal.

Enrolment Ceiling

Each Year level will leave a buffer of two vacancies from Kindergarten to Year 6.

- There are four residential estates being developed across the school zone.
- The school has no further classroom accommodation available – they are at saturation point.
- Trend data for enrolments from the previous four years indicates a consistent upward trend for local enrolments.

Placement Panel

- Principal: Matthew Rose
- Staff member: Simone Elliott
- P&C representative: Natalie Fairweather

Criteria for Non-local Enrolment Applications - (criteria are not listed in any priority order):

- Safety and supervision of the student before and/or after school.
- Compassionate circumstances.
- Siblings already enrolled at the school.

(No student will be discriminated against in enrolment on the grounds of his or her sex, age, race, religion, ethnicity, disability, sexual preference or marital status.)

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File: Office forms-master/Out of Zone Enrolment Policy